

EVENT MANAGER



Maxime GUIMARD



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Birth in 08.20.1989

Languages

French



English



Software



Word



Excel



Powerpoint



Outlook



Social Media



[Maxime Guimard](#)

[Maxime Guimard](#)

[@maximeguimard](#)

[@MaxMleSport](#)

Abilities

Project management



Needs analysis



Event planning and execution



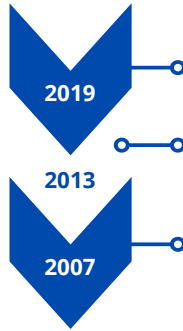
Provider selection



Budgeting



Education



Master Administration & Management of Sport Professional Clubs - Université de Bordeaux

Bachelor in Sport Management
Université de Reims

BAC Economique et Social
Lycée Frémont - Lisieux



Work experience

Hospitality and event manager

December 2018 - June 2019
STADE ROCHELAIS

OMFONDATION assistant (Foundation)

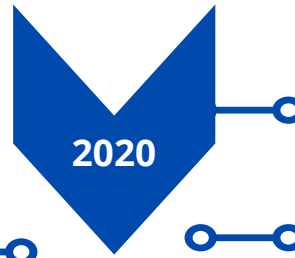
February 2018 - august 2018
OLYMPIQUE DE MARSEILLE

NOC assistant french delegation

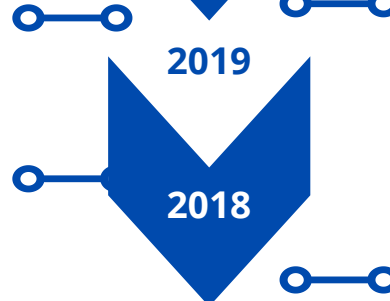
June 2014 - February 2015
COMITE NATIONAL
OLYMPIQUE ET SPORTIF
FRANCAIS

Event manager

September 2012 - July 2013
OFFICE DES SPORTS DE
L'AGGLOMERATION DE LA
REGION DE COMPIEGNE



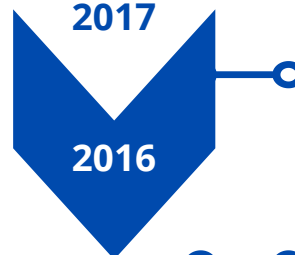
Bartender
July 2020 - October 2020
LE SURFING



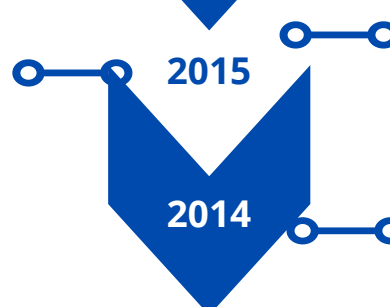
Bar manager
June 2019 - June 2020
LE CARLOTTA,
BRASSERIE LAURENT
& CHEZ ROGER



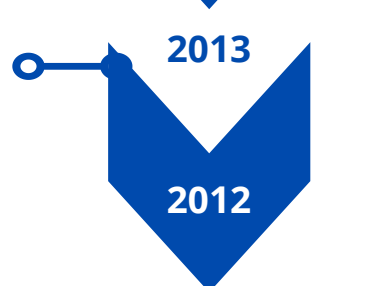
Bartender
July 2017 - December 2017
LE LUNA



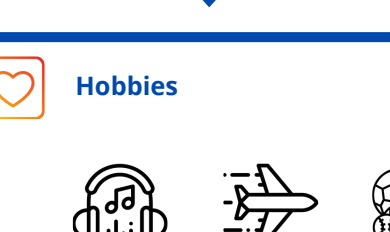
Bartender
July 2016 - September 2016
LE LUNA - BIARRITZ



Bartender
December 2015 - April 2016
FOLIE DOUCE
VAL THORENS



Bartender
July 2013 - February 2014
DELIRIUM CAFE
ROUEN



Personality

Leader

Dynamism

Sociability

Curious

enthusiast



Hobbies



SKILLS PUT INTO PRACTICE

Skills or know-how

Organization of prestigious dinners or evenings

Choice and management of service providers
Update and management of listings
Creating and modifying table plans
Sending invitations

General logistics - French delegation

Consulting - championship organization

Management of the operational aspects of this competition: general arrangement of the event, search for service providers according to needs

Events - organisation of events

Logistics: plans, service providers, security, etc.

Planning

Drawing up budgets

Search for partnerships

Communication on the various possible online and offline media

Invitation and ticketing management

Become the main link between several interlocutors

Setting up meeting time

Rapid resolution of problems according to legal constraints, time,...

Writing and community management

Writing articles dealing with rugby, sports management or different themes

Correction of articles written by the various editors

Definition of editorial lines : Twitter, Facebook,

Instagram and Workplace page management

Key events or rich experiences

Festival des Picantins (2012 - 2013)

The goal of this evening is to reward the best sportsmen of the Compiègnoise agglomeration
200 guests - Duration: 3h

1st OMFondation Gala Dinner - 2018

The first edition of the club's founding dinner aimed to raise as much money as possible to support these upcoming projects.

Course: Activities during the cocktail reception, raffle ticket sale and half-time meal auction

369 000 € collected - 300 guests - Duration: 3h

Nanjing Youth Olympic Games - 2014 82 athletes - 30 executives - 7 VIPs

Montafon European Youth Olympic Festival (+ Liechtenstein) - 2015 41 athletes - 15 officials

Regional Canoe Championship (online race)

Poses (27) - 2014

Approximately 200 athletes

Ticketing

Compiègne National Swimming Meeting 2011 and 2012
300 individual places + 100 3-day passes (average on both editions)

Sports Forum - September 2012 - Compiègne
100 exhibitors - 5 000 visitors

Sentez-Vous Sport - September 2012 - Compiègne
15 associations - 300 children

48h futsal / Telethon - December 2012 - Compiègne
36 consecutive hours - 600 players
1 200 € collected

Wrestling Gala - April 2013 - Reims
30 000 € budget - 300 people welcomed
15 partnerships signed

Websites :

Parlons Rugby (2013-2014)

SportBusinessEtMoi (2014)

Alatienne (2017)

MaxMLeSport (2017 - today) : personal blog

Social Networks OMFondation : Facebook, Instagram and Workplace page management

Parlons Rugby: Facebook and Twitter